



Office of the  
**BOARD OF SELECTMEN**  
272 Main Street  
Townsend, Massachusetts 01469

Robert Plamondon, *Chairman*  
Andrew Sheehan,  
*Interim Town Administrator*

Sue Lisio, *Vice-Chairman*

Nicholas Thalheimer, *Clerk*

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**SELECTMEN'S MEETING MINUTES**  
**July 21, 2010 - 7:00 P.M.**  
**Selectmen's Meeting Chambers**

**I. PRELIMINARIES:**

- 1.1 The meeting was called to order at 7:00P.M.
- 1.2 Roll call vote taken showed 3 members present: Chairman Robert Plamondon, (RP) Vice-Chair Sue Lisio, (SL) and Clerk Nicholas Thalheimer, (NT)
- 1.3 RP announced this is the second evening of Town Administrator Interviews, after completion of the interviews the Selectmen will conduct a short recess and then enter into deliberations.

**II. APPOINTMENTS/HEARINGS:**

2.1 7:00P.M. John Sanguinet, RE: Town Administrator Interview

The Board met with John Sanguinet for the purpose of conducting an interview for the position of Town Administrator. The Board asked a series of questions in relation to the position, an overview of the questions as follows: grant-writing and/or administering, personnel supervisory & teambuilding experience, management style, budgetary and forecasting experience, and several open questions regarding various scenarios with respects to strategy in budgeting cutting and preparation.

2.2 7:30P.M. Fred F. Ventresco, RE: Town Administrator Interview

The Board met with Fred Ventresco for the purpose of conducting an interview for the position of Town Administrator. The Board asked a series of questions in relation to the position, an overview of the questions as follows: grant-writing and/or administering, personnel supervisory & teambuilding experience, management style, budgetary and forecasting experience, and several open questions regarding various scenarios with respects to strategy in budgeting cutting and preparation.

RP moved to recess the meeting and to reconvene at 8:05P.M.

RP announced after having complete the interviews the Selectmen now intend to have live deliberations, further stating his rankings for the chosen candidates are as

follows: 1. Andrew Sheehan, 2. John Sanguinet 3. Fred Ventresco 4. Anthony Troiano.

RP further explained his reasons for his top chosen candidate indicating the ability to work with Mr. Sheehan did have an influence, outlining much feedback from town departments has been positive.

SL announced her ranking for her chosen candidates as follows: 1. Andrew Sheehan, 2. John Sanguinet 3. Fred Ventresco 4. Anthony Troiano. SL relayed she was very impressed with all the candidates interviewed; relaying she felt Mr. Sheehan fit the bill in more categories overall and in addition having working with Mr. Sheehan did give her good insight into his abilities.

NT announced his rankings: 1. Andrew Sheehan 2. Fred Ventresco 3 Anthony Troiano 4. John Sanguinet. NT relayed he agreed with his colleagues; having worked with Mr. Sheehan and seeing him in action did play a role, however he was impressed with his ability to find effective ways for the town to save funds.

RP thanked the Screening Committee for their assistance in the process and the candidates for their interest in Townsend.

RP asked for a motion to select Mr. Sheehan as their chosen candidate with the understanding contract negotiations need to occur. SL suggested the Board motion to select Mr. Sheehan, then motion to enter into executive session to start the process.

NT moved to formally select Andrew J. Sheehan as their next Town Administrator. SL seconded. Unanimous vote. Further discussion regarding the process of negotiations; with agreement the process should be started during the meeting.

NT at 8:19P.M. move to enter into executive session under exemption 3 for contract negotiations and adjourn from executive session. Jack Minch, reporter asked how he would know if the negotiations were successful if the Board adjourns from Executive Session. NT informed Mr. Minch, a contract has not been formed, therefore a final decision would occur at another meeting. SL seconded. Roll call vote: NT (YES), RP (YES), and SL (YES).

### **III. ADJOURNMENT:**

Meeting minutes of July 21, 2010 voted to be released at the \_\_\_\_\_, 2010 meeting of the Board of Selectmen.

## **SELECTMEN'S MEETING AGENDA**

**July 21, 2010 - 7:00 P.M.  
Selectmen's Meeting Chambers**

### **IV. PRELIMINARIES:**

- 1.1 Call the meeting to order.
- 1.2 Roll call.
- 1.3 Chairman's Additions or Deletions.

### **V. APPOINTMENTS/HEARINGS:**

- 2.1 7:00P.M. John Sanguinet, RE: Town Administrator Interview
- 2.2 7:30P.M. Fred F. Ventresco, RE: Town Administrator Interview

### **VI. ADJOURNMENT:**